



# ELECTRICAL JOINT APPRENTICESHIP AND TRAINING

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## IRON RANGE/BEMIDJI ELECTRICAL APPRENTICESHIP APPLICATIONS PROCESS

The Iron Range Electrical Apprenticeship & Training Committee is notifying all interested individuals that the JATC will make applications available at IBEW Local Union #294 – 503 East 16<sup>th</sup> Street, Hibbing, Minnesota from: 8:00 a.m. until 4:00 p.m., Telephone No. (218) 263-6895, or from the JATC office from 8:30 a.m. until 4:30 p.m. at 802 Garfield Avenue, Suite 102, Duluth, Minnesota, Telephone No. (218) 722-8115, on Monday through Friday (excluding weekends and holidays) – Every week of each month through December 28<sup>th</sup> or the last Friday in December. **Applications must be filled out in person at either of the above addresses.**

In order for your application to be processed for a possible interview **you must have all of the requirements listed below turned in to the JATC office or IBEW Local Union #294 by the last Friday in January.** Again, all materials must be in to complete your file by this cut off date in order for you to take the aptitude test. Upon receiving a passing score on the aptitude test you will be scheduled for a personal interview.

### APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS

1. Submit a \$25.00 Application Processing Fee at Time of Application (Cash or Check)
2. Must be at least 18 years of age.
3. Copy of valid Driver's License at Time of Application
4. Complete High School Transcript or GED with scores.
5. Provide Verification of one full year of High School Algebra, Tech Math or post High School equivalent on transcript with a passing grade. (Tech Math must show course description)
6. Trade School Transcripts (where applicable) \*\*\*with attendance records\*\*\*
7. Military Records (if applicable) – Provide DD214 Form.
8. Color Blindness Test (can be taken at any vision center).
9. Copy of your Birth Certificate.
10. Must have a qualifying score on the NJATC Aptitude Test. This test is set up through the Apprenticeship Office. \*\*\*Note: must score a 4 or higher to qualify\*\*\*
11. Must present or sign a statement that he/she is physically able to perform electrical construction work. Applicants selected from the pool may be required to provide results of physical examination if the committee elects.

Applicants meeting the above requirements will be interviewed and rated by the Joint Apprenticeship Committee. Applicants will be notified when and where they are to report for their interview.

If you are not selected for the Apprenticeship Program after your interview and desire to be interviewed again, you must supply the Apprenticeship Office or the Office in Hibbing with information verifying that you have done something to better yourself, **by the last Friday in January**, thus qualifying you for another interview. (i.e. continuation of trade school, employment with an electrical contractor, etc.) Please be advised, your name will remain on an active list for possible selection into apprenticeship for a period of two (2) full calendar years from the date of your first oral interview. Apprentices selected for apprenticeship will have to supply themselves with a computer and internet access.

Prior to being put to work, each selected candidate will sign all documents including the Policy Statement, Indenture Papers, Authorization for Release of Records and the Scholarship Loan Agreement, among others.

Applicants selected for job replacement must be able to furnish their own transportation and be agreeable to a certain amount of travel, and be aware that there can be periods of unemployment. For more information on electrical apprenticeships you can go to [www.electrifyingcareers.com](http://www.electrifyingcareers.com) or [www.electriccareer.com](http://www.electriccareer.com).

Sincerely,  
William M. Majerle  
Director Apprenticeship & Training  
Iron Range Electrical JATC